

DOLLAR BAY-TAMARACK CITY AREA SCHOOLS BOARD OF EDUCATION
REGULAR MEETING - DB-TC ACTIVITY ROOM - OCTOBER 16, 2023 - 5:30 P.M.

- I. Opening of Meeting
 - A. Pledge of Allegiance
 - B. Call to Order
 - C. Roll Call
- II. Recommendation to adopt Agenda
- III. Public Comment
- IV. Consent Agenda - Recommendation to approve the following:
 - A. Regular Board Meeting Minutes (previous month)
 - B. Financial Statements through the previous month
 - C. Checks written in the previous month
- V. Reports
 - A. Superintendent
 - B. MS/HS Principal
- VI. Action and Discussion Items
 - A. Recommendation to adopt a resolution to continue to levy 100% of the school property taxes in the summer.
 - B. Recommendation to approve the hire of Shaun Archambeau as school day custodian.
 - C. Discussion: use of school building by outside groups.
- VII. Old and/or New Business
- VIII. Adjournment

-This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated in the agenda.

-Upon request to the superintendent, DB-TC Area Schools shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

DOLLAR BAY-TAMARACK CITY AREA SCHOOLS BOARD OF EDUCATION
REGULAR MEETING - DB-TC ACTIVITY ROOM - SEPTEMBER 20, 2023 - 5:30 P.M.

- I. Opening of Meeting
 - A. Pledge of Allegiance
 - B. Call to Order - 5:42 pm
 - C. Roll Call
 - Board Members: Steve LeClaire, David Maki, Jen Stout, Christine Halkola, Angela Keranen, Dallas Bond, Absent: Donna Engman
 - Administration: Christina Norland (S.I./K-5 Principal), Jesse Kentala (MS/HS Principal), Tom Sturos (Business Manager)

- II. Recommendation to adopt Agenda
 - Motion be Dallas Bond, support by David Maki. Motion carried unanimously.

- III. Presentations/Recognition
 - A. District Implementation Team presentation on PBiS/MTSS
 - B. Introduction of new teachers: Kristi Kruczynski (Grade 1), Michelle Blessing (Grade 2), Jessica Poirier (Grade 4), Noah Healey (MS/HS Social Studies), Taylor Sundblad (MS/HS English and French)
 - The Board heard the presentations.

- IV. Public Comment
 - The Board heard public comment.

- V. Consent Agenda - Recommendation to approve the following:
 - A. Regular Board Meeting Minutes (previous month)
 - B. Financial Statements through the previous month
 - C. Checks written in the previous month
 - Motion by Angela Keranen, support by Christine Halkola. Motion carried unanimously.

- VI. Reports
 - A. Superintendent
 - B. MS/HS Principal
 - The Board heard the reports.

- VII. Action and Discussion Items
 - A. Recommendation to approve the hire of Kristi Kruczynski (Grade 1), Michelle Blessing (Grade 2), Jessica Poirier (Grade 4), Taylor Sundblad (MS/HS), Owen Salo (Food Service Assistant), Ann Roberts (Food Service Director), Peter Norland (temporary, part-time maintenance person), and Kent Maki (Head of Maintenance).
 - Motion by Dallas Bond, support by Christine Halkola. Motion carried unanimously.
 - B. Recommendation to approve renewal of the delegation of school plan review and inspection authority to a local unit of government enforcing agency.
 - Motion by Dallas Bond, support by Angela Keranen. Motion carried unanimously.
 - C. Recommendation to discuss school maintenance/custodian position(s).
 - Motion by Dallas Bond, support by Steve LeClaire to hire an additional custodian. Motion carried unanimously.

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-Upon request to the superintendent, DB-TC Area Schools shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

DOLLAR BAY - TAMARACK CITY AREA SCHOOLS
 (SUMMARY - ONLY)

Check No.	Check Type	Status	Vendor	Vendor Name	Amount	Description	Date
0	EFT	Pending	24	State Of Michigan W/H	\$2,148.45	Payroll - State Tax Payable	09/01/2023
0	EFT	Pending	24	State Of Michigan W/H	\$2,240.58	Payroll - State Tax Payable	09/15/2023
0	EFT	Pending	24	State Of Michigan W/H	\$2,586.56	Payroll - State Tax Payable	09/29/2023
2529	PAPER	Printed	510	Baraga High School	\$125.00	9/9/23 Volleyball Tournament	09/05/2023
2530	PAPER	Printed	1551	EVANS, AMY	\$103.90	Ref 9/5/23 JV/V Girls Volleyball	09/05/2023
2531	PAPER	Printed	115	Houghton High School	\$125.00	9/7/23 Cross Country Meet	09/05/2023
2532	PAPER	VOID	645	O'CONNOR, WILLIAM	-voided-	Ref 9/5/23 JV/V Girls Volleyball	09/05/2023
2533	PAPER	VOID	80	Dollar Bay-Tamarack City Schools	-voided-	23-24 Petty Cash Athletics startup	09/05/2023
2534	EFT	Printed	3	EFTPS - Electronic Federal Tax Payment S	\$12,281.29	Payroll - FICA Tax Payable	09/01/2023
2534	PAPER	Printed	1463	CASH	\$250.00	23-24 Petty Cash Athletics startup	09/05/2023
2535	EFT	Printed	961	Valic C/O Chase Bank	\$406.59	VALIC 403(b) Annuity	09/01/2023
2535	PAPER	Printed	792	Dollar Bay Linoleum & Tile Co	\$11,202.91	DB-TC Elem carpet project material only	09/06/2023
2536	EFT	Printed	1268	Health Equity	\$1,201.12	Health Savings Account	09/01/2023
2536	PAPER	Printed	1314	Patrick's Plumbing & Heating, Inc.	\$1,497.50	Imprv for adding sink in Preschool bathroom:FINAL	09/06/2023
2537	PAPER	Printed	1769	Masha Anderson	\$23.60	Refund meal 22/23 bal Ellie Anderson	09/07/2023
2537	EFT	Printed	9	MPERSERS	\$21,807.91	MIP VOYA DC Record	09/07/2023
2538	PAPER	Printed	1770	Emily Brink	\$43.10	Refund meal 22/23 bal Zoe Brink	09/07/2023
2539	PAPER	VOID	1744	DOSTALER, KELLY	-voided-	Ref 9/7/23 JH Girls Basketball	09/07/2023
2540	PAPER	VOID	1744	DOSTALER, KELLY	-voided-	Ref 9/7/23 JH Girls Basketball	09/07/2023
2541	PAPER	Printed	1744	DOSTALER, KELLY	\$49.80	Ref 9/7/23 JH Girls Basketball	09/07/2023
2541	EFT	Printed	3	EFTPS - Electronic Federal Tax Payment S	\$12,878.45	Payroll - FICA Tax Payable	09/07/2023
2542	PAPER	Printed	1080	AT&T Mobility	\$196.71	7/12/23-8/11/23	09/15/2023
2542	EFT	Printed	961	Valic C/O Chase Bank	\$514.64	VALIC 403(b) Annuity	09/15/2023
2543	PAPER	Printed	801	Central Michigan Paper	\$3,896.00	Copy Paper	09/11/2023
2543	EFT	Printed	1268	Health Equity	\$1,201.12	Health Savings Account	09/15/2023
2544	PAPER	Printed	1469	COPPER COUNTRY SUPERINTENDENTS'	\$200.00	2023-24 Roundtable Dues	09/11/2023
2544	EFT	Printed	9	MPERSERS	\$24,586.11	MIP VOYA DC Record	09/19/2023
2545	PAPER	Printed	1592	EMS LINQ INC	\$2,310.00	School Finance 7/1/23-6/30/24	09/11/2023
2545	EFT	Printed	3	EFTPS - Electronic Federal Tax Payment S	\$14,778.55	Payroll - FICA Tax Payable	09/29/2023
2546	PAPER	Printed	94	CAMPIONI ENTERPRISES, INC.	\$56.16	July 2023	09/11/2023
2546	EFT	Printed	961	Valic C/O Chase Bank	\$606.34	VALIC ROTH 403(B) (AFTER TAX) (ALL PAYS)	09/29/2023
2547	PAPER	Printed	102	GITZEN COMPANY	\$3,438.07	Custodial Supplies	09/11/2023
2547	EFT	Printed	1268	Health Equity	\$1,267.33	Health Savings Account	09/29/2023
2548	PAPER	Printed	1725	GREAT MINDS PBC	\$185.30	Teaching Materials	09/11/2023
2548	EFT	Printed	9	MPERSERS	\$26,341.60	MIP VOYA DC Record	09/29/2023
2549	PAPER	Printed	1493	JK Trophies And Awards	\$252.90	Cross Country Awards	09/11/2023
2549	EFT	Printed	466	CHARTER COMMUNICATIONS	\$7.97	September 2023	09/01/2023
2550	PAPER	Printed	135	Lake Linden-Hubbell Schools	\$300.00	2023-24 Copper Mountain Conference Dues	09/11/2023
2550	EFT	Printed	229	Upper Peninsula Power Company	\$1,610.73	August 2023	09/12/2023
2551	PAPER	Printed	1223	Lamers Bus Lines, Inc.	\$6,666.66	Prebilling 1 Of 9	09/11/2023
2551	EFT	Printed	739	Semco Energy, Inc.	\$133.19	August 2023	09/18/2023
2552	PAPER	Printed	1393	Learning Without Tears	\$23.90	Classroom Supplies	09/11/2023

DOLLAR BAY - TAMARACK CITY AREA SCHOOLS

(SUMMARY-ONLY)

Check No.	Check Type	Status	Vendor	Vendor Name	Amount	Description	Date
2593	PAPER	Printed	1774	SUPERIOR TIMING LLC	\$976.00	Timing Service 9/21/23	09/28/2023
2594	PAPER	Printed	1773	TYPINGCLUB	\$109.80	Student Licenses	09/28/2023
2595	PAPER	Printed	971	UPCEA	\$200.00	23-24 UPCEA Membership	09/28/2023
2596	PAPER	Printed	1634	XEROX CORPORATION	\$93.20	Meter Usage 7/21/23-8/21/23	09/28/2023

GRAND TOTAL: 88 checks \$270,517.88

FUND SUMMARY	
Fund	Amount
11	270,292.49
25	225.39
	\$270,517.88

Dollar Bay - Tamarack City Area Schools
Statement of Revenue and Expenditures
FY: 2023-2024

REVENUE

Major Class-Description	Budget	07/01/23 -		Avail. Bal. %
		9/30/2023	Balance	
100-Local Sources	493,181	141,661	351,520	71.28%
300-State Sources	3,186,203	-	3,186,203	100.00%
400-Federal Sources	227,882	25,014	202,868	89.02%
500/600-Other Financing Sources	-	-	-	#DIV/0!
Total Revenue	<u>3,907,266</u>	<u>166,675</u>	<u>3,740,591</u>	<u>95.73%</u>

EXPENDITURES

Major Function - Description	Budget	07/01/23 -		Avail. Bal. %
		9/30/2023	Balance	
100-Instruction				
111-Elementary	940,083	152,668	787,415	83.76%
113-High School	1,118,592	149,236	969,356	86.66%
118-Pre Kindergarten	144,546	20,578	123,968	85.76%
122- Special Education	155,966	30,955	125,011	80.15%
125-Compensatory Education	288,934	22,459	266,475	92.23%
200-Supporting Services				
210-Guidance/Truancy	-	-	-	#DIV/0!
219-Other Pupil Support	-	-	-	#DIV/0!
220-Library	29,371	6,236	23,135	78.77%
230-Board of Education	25,950	4,153	21,797	84.00%
230-Executive Admin.	241,386	53,502	187,884	77.84%
240-Principals Office	239,579	51,389	188,190	78.55%
250-Fiscal Services	77,200	25,287	51,913	67.24%
260-Operation & Maintenance	368,115	67,762	300,353	81.59%
270-Pupil Transportation	163,850	7,020	156,830	95.72%
280-Central Support Services - Technology	60,600	18,301	42,299	69.80%
290-Athletics	130,958	10,068	120,890	92.31%
400-Payment to Other Gov. Agency, Facility Acq. And Prior Period Adj.				
450-Facility Acquisition/Improvements	-	-	-	
500/600-Other Financing Sources				
510-Debt Service	-	-	-	
6xx - Outgoing Transfer & Modifications	-	-	-	
Total Expenses	<u>3,985,130</u>	<u>619,614</u>	<u>3,365,516</u>	<u>84.45%</u>
Net Income	<u>(77,864)</u>	<u>(452,939)</u>		

SHAUN ARCHAMBEAU

SUMMARY

I am a hardworking people person who pays very close attention to detail. Everything has to be straight and professional looking. My standards are very high. I work well with other staff figuring out the layout of events. Making sure everything fits and everyone has a seat. I am knowledgeable with a computer and can use MS Office.

EXPERIENCE

Custodian

Michigan Tech University | Houghton, MI | November 2020 - Current

- General custodial cleaning, stripping floors, waxing floors, cleaned windows
- can operate a kyvac floor scrubber, ride on floor scrubber, typhoon, swing maching, square scrubber,
- kept my building looking good with a focus on high traffic areas and entrances.
- Event set up, event tear down

Custodian/Event Staff/Crossing Guard

Calumet Public Schools | Calumet, MI | September 2013 - November 2020

- General custodial cleaning, stripping, waxing,
- Worked with the superintendent, principles, coaches, and guests to set up and tear down events. Coordinated with the staff and fellow custodians to ensure the events were set exactly how the customer wanted them. Paid extra attention to detail, made sure everything looked professional. Taped down cords and loose edges to eliminate the potential trip hazard.
- Policed the events to ensure no problems arose while they were going on. Many times by myself. I was the only person who worked Saturdays.
- Coordinated with the prom committee to ensure the prom looked amazing year after year. The layout changes every year making setup very last minute.
- Worked with the coaches to set up sporting events, from the score table to the concession stand.
- As crossing guard I was the first person from the school to greet the students and staff every morning so I took it very serious. I tried to elevate everyone's mood by conversing with them or not depending on the person. They gave me a plaque for my service as a crossing guard thanking me for a ways brightening the morning.

SKILLS

- Event Calendar Management
- Event Planning
- Can use MS Office
- Detail driven
- Friendly sociable
- Hard working

EDUCATION AND TRAINING

GED

Calumet High School, Calumet, MI
March 2003