

**DOLLAR BAY-TAMARACK CITY AREA SCHOOLS BOARD OF EDUCATION
REGULAR MEETING - DB-TC ACTIVITY ROOM - NOVEMBER 18, 2024 - 5:30 P.M.**

- I. **Opening of Meeting**
 - A. **Pledge of Allegiance**
 - B. **Call to Order**
 - C. **Roll Call**
- II. **Recommendation to adopt Agenda**
- III. **Presentations/Recognition: District Leadership Team for MTSS**
- IV. **Public Comment**
(Board members may ask questions of the speakers but are not required to answer questions or make statements in response to a public comment).
- V. **Consent Agenda - Recommendation to approve the following:**
 - A. **Regular Board Meeting Minutes (previous month)**
 - B. **Financial Statements through the previous month**
 - C. **Checks written in the previous month**
- VI. **Reports**
 - A. **Superintendent**
 - B. **MS/HS Principal**
 - C. **Business Manager: overview of audit**
- VII. **Action and Discussion Items**
 - A. **Recommendation to approve audit report as provided by Hungerford Nichols.**
 - B. **Discussion of Continuity of Services Plan (following Covid) and public comment on plan (i.e., the continuation of in-person instruction as long as possible).**
 - C. **Recommendation to approve the hire of Mitzi Dube as part-time district secretary/administrative assistant.**
- VIII. **Adjournment**

-This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated in the agenda.

-Upon request to the superintendent, DB-TC Area Schools shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

**DOLLAR BAY-TAMARACK CITY AREA SCHOOLS BOARD OF EDUCATION
REGULAR MEETING - DB-TC ACTIVITY ROOM - OCTOBER 21, 2024 - 5:30 P.M.**

- I. Opening of Meeting - 5:30 pm
 - A. Pledge of Allegiance
 - B. Call to Order
 - C. Roll Call

Board Members: Steven LeClaire, Dallas Bond, Donna Engman, Christine Halkola, Angela Keranen
Board Members Absent: David Maki, Jennifer Stout
Administration: Christina Norland
Administration Absent: Jesse Kentala, Tom Sturos

- II. Recommendation to adopt Agenda

Motion by Dallas Bond, Second by Angela Keranen, Motion carried unanimously

- III. Recommendation to name an acting board secretary for the October 21, 2024 meeting.

Motion by Steven LeClaire, Supported by Christine Halkola to act as board secretary, Motion carried unanimously.

- IV. Public Comment

None.

- V. Consent Agenda - Recommendation to approve the following; with the correction to the September minutes below. *Motion by Angela Keranen, Second by Dallas Bond, Motion carried unanimously.*
 - A. Regular Board Meeting Minutes (previous month)

-It is noted that Dallas Bond was not present for the September 16th, 2024 meeting.
 - B. Financial Statements through the previous month
 - C. Checks written in the previous month

- VI. Reports
 - A. Superintendent
 - B. MS/HS Principal
 - C. Business Manager

- VII. Public hearing concerning proposed Policy 3116, District Technology and Acceptable Use

- Public comment on Technology Policy 3116 - *None.*

- VIII. Action and Discussion Items
 - A. Recommendation to adopt a resolution to continue to levy 100% of the school property taxes in the summer. *Motion by Dallas Bond, Second by Christine Halkola, Motion carried unanimously.*

 - B. Recommendation to adopt new Dollar Bay-Tamarack City Area Schools policies as provided by Thrun Law Firm, according to the included resolution. *Motion by Donna Engman, Second by Dallas Bond, Motion carried unanimously.*

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-Upon request to the superintendent, DB-TC Area Schools shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

IX. Old and/or New Business

X. Board Member Comments

XI. Adjournment *Motion by Dallas Bond, Second by Donna Engman, Motion carried unanimously.*

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-Upon request to the superintendent, DB-TC Area Schools shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

Dollar Bay - Tamarack City Area Schools
Statement of Revenue and Expenditures
FY: 2024-2025

REVENUE

Major Class-Description	Budget	07/01/24 - 10/31/2024	Balance	Avail. Bal. %
100-Local Sources	541,654	450,938	90,716	16.75%
300-State Sources	3,440,655	271,406	3,169,249	92.11%
400-Federal Sources	252,371	96,507	155,864	61.76%
500/600-Other Financing Sources	500	400	100	20.00%
Total Revenue	4,235,180	819,251	3,415,929	80.66%

EXPENDITURES

Major Function - Description	Budget	07/01/24 - 10/31/2024	Balance	Avail. Bal. %
100-Instruction				
111-Elementary	878,774	246,342	632,432	71.97%
113-High School	1,302,394	210,359	1,092,035	83.85%
118-Pre Kindergarten	151,764	31,143	120,621	79.48%
122- Special Education	165,172	30,036	135,136	81.82%
125-Compensatory Education	332,379	48,696	283,683	85.35%
200-Supporting Services		-		
210-Guidance/Truancy	-	-	-	#DIV/0!
216-Other Pupil Support	72,261	10,219	62,042	85.86%
220-Library	77,523	3,954	73,569	94.90%
230-Board of Education	27,550	6,858	20,692	75.11%
230-Executive Admin.	254,741	69,856	184,885	72.58%
240-Principals Office	281,672	78,588	203,084	72.10%
250-Fiscal Services	93,074	9,340	83,734	89.96%
260-Operation & Maintenance	422,596	160,549	262,047	62.01%
270-Pupil Transportation	179,032	25,150	153,882	85.95%
280-Central Support Services - Technology	65,800	21,727	44,073	66.98%
290-Athletics	142,004	10,991	131,013	92.26%
400-Payment to Other Gov. Agency, Facility Acq. And Prior Period Adj.				
450-Facility Acquisition/Improvements	-	-	-	
500/600-Other Financing Sources				
510-Debt Service	-	-	-	
6xx - Outgoing Transfer & Modifications	68,000	-	68,000	
Total Expenses	4,514,736	963,808	3,550,928	78.65%
Net Income	(279,556)	(144,557)		

Check No.	Check Type	Status	Vendor	Vendor Name	Amount	Description	Date
0	EFT	Pending	24	State Of Michigan W/H	\$2,991.27	Payroll - State Tax Payable	10/11/2024
0	EFT	Pending	24	State Of Michigan W/H	\$2,705.47	Payroll - State Tax Payable	10/25/2024
2802	EFT	Printed	9	MPERS	\$30,787.70	MIP VOYA DC Record	10/04/2024
2806	EFT	Printed	3	EFTPS - Electronic Federal Tax Payment S	\$17,513.40	Payroll - FICA Tax Payable	10/11/2024
2807	EFT	Printed	961	Valic C/O Chase Bank	\$987.80	VALIC ROTH 403(B) (AFTER TAX) (ALL PAYS)	10/11/2024
2809	EFT	Printed	9	MPERS	\$31,848.98	MIP VOYA DC Record	10/11/2024
2810	EFT	Printed	466	CHARTER COMMUNICATIONS	\$39.99	October 2024	10/10/2024
2811	EFT	Printed	1527	PCMI - WillSub, INC	\$2,278.00	10/11/24 Payroll	10/10/2024
2812	EFT	Printed	739	Semco Energy, Inc.	\$250.77	September 2024	10/16/2024
2813	EFT	Printed	3	EFTPS - Electronic Federal Tax Payment S	\$15,710.98	Payroll - FICA Tax Payable	10/25/2024
2814	EFT	Printed	961	Valic C/O Chase Bank	\$1,049.15	VALIC ROTH 403(B) (AFTER TAX) (ALL PAYS)	10/25/2024
2815	EFT	Printed	1268	Health Equity	\$1,573.91	Health Savings Account	10/25/2024
2816	EFT	Printed	1268	Health Equity	\$1,573.91	Health Savings Account	10/11/2024
2817	EFT	Printed	9	MPERS	\$31,261.96	MIP VOYA DC Record	10/29/2024
2820	EFT	Printed	1388	Capital One	\$638.65	September 2024	10/02/2024
2821	EFT	Printed	1527	PCMI - WillSub, INC	\$4,941.53	10/25/24 Payroll	10/24/2024
2822	EFT	Printed	6	MESSA	\$40,422.34	October 2024; MESSA Insurance Options; MESSA Health Ins (All	10/25/2024
3163	PAPER	Printed	1805	BUDWEG, GREGORY	\$101.50	Ref 10/1/24 JV/Varsity Girls Volleyball	10/01/2024
3164	PAPER	Printed	1814	DIPUMA, JULIAN	\$103.00	Ref 10/1/24 JV/Varsity Girls Volleyball	10/01/2024
3165	PAPER	Printed	269	BARAGA AREA SCHOOLS	\$150.00	9/26/24 Cross Country Meet	10/02/2024
3166	PAPER	Printed	1464	EWEN TROUT CREEK ATHLETICS	\$150.00	10/2/24 Cross Country Meet	10/02/2024
3167	PAPER	Printed	1672	Hungerford CPAs & Advisors	\$3,000.00	Audit Services for June 30 2024 Progress Billing	10/02/2024
3168	PAPER	Printed	1080	AT&T Mobility	\$131.36	8/12/24-9/1/24	10/04/2024
3169	PAPER	Printed	1472	COMMITTEE FOR CHILDREN	\$2,589.00	Elementary Classroom Kits	10/04/2024
3170	PAPER	Printed	1679	DART, KIMBERLY	\$181.84	9/27/24 Reimb SEB Curriculum Support Materials; Reimb MDE Ed	10/04/2024
3171	PAPER	Printed	1816	EDCLUB INC	\$208.80	2024-25 Typing Club License	10/04/2024
3172	PAPER	Printed	1815	EDUCALME INC	\$1,125.00	2024-25 Educalme subscription	10/04/2024
3173	PAPER	Printed	102	GITZEN COMPANY	\$3,027.10	Custodial Supplies	10/04/2024
3174	PAPER	Printed	1606	HPS LLC	\$760.00	9/1/24-8/31/25	10/04/2024
3175	PAPER	Printed	1223	Lainers Bus Lines, Inc.	\$6,889.00	October 2024 Prebilling 2 Of 9	10/04/2024
3176	PAPER	Printed	579	The Library Store, Inc.	\$189.12	Library Supplies	10/04/2024
3177	PAPER	Printed	139	MASSP-MI Assoc Of Secondary School Princ	\$500.00	2024-25 Professional Membership	10/04/2024
3178	PAPER	Printed	1324	The Office Planning Group, Inc.	\$132.53	Overage Charge 8/30/24-9/29/24	10/04/2024
3179	PAPER	Printed	1636	STEVE WEISS MUSIC	\$392.34	Music Supplies	10/04/2024
3180	PAPER	Printed	1774	SUPERIOR TIMING LLC	\$985.00	9/19/24 Timing Service	10/04/2024
3181	PAPER	Printed	51	Tervo, Jim	\$196.00	9/24/24 Race Official/Starter/Course Prep	10/04/2024
3182	PAPER	Printed	971	UPCEA	\$200.00	2024-25 UPCEA Membership	10/04/2024
3183	PAPER	Printed	1089	BRITZ, ROY	\$79.86	Ref 10/4/24 JV/Varsity Girls Volleyball	10/04/2024
3184	PAPER	Printed	1089	BRITZ, ROY	\$104.86	Ref 9/27/24 JV/Varsity Girls Volleyball	10/04/2024
3185	PAPER	Printed	1478	DOW, DAVID	\$77.94	Ref 10/4/24 JV/Varsity Girls Volleyball	10/04/2024
3186	PAPER	Printed	1478	DOW, DAVID	\$102.94	Ref 9/27/24 JV/Varsity Girls Volleyball	10/04/2024
3187	PAPER	Printed	1817	State Of Michigan - DTMB	\$180.00	MIDeal membership #1247 Sep 2024 - June 2025	10/06/2024

DOLLAR BAY - TAMARACK CITY AREA SCHOOLS
 (SUMMARY--ONLY)

Check No.	Check Type	Status	Vendor	Vendor Name	Amount	Description	Date
3186	PAPER	Printed	1069	SEG WORKERS COMPENSATION FUND	\$3,238.00	2024-25 Workers Comp Q2	10/07/2024
3189	PAPER	Printed	1648	LAMMI FIRE PROTECTION INC	\$526.53	System Inspection 5/7/24 & CREDIT	10/07/2024
3190	PAPER	Printed	1363	Presidio Networked Solutions Group LLC	\$20,706.00	Speakers qty 75 - Sec 31aa Mental/Safety Grant 2494	10/07/2024
3191	PAPER	Printed	1818	THOMAS, ROBERT	\$47.40	Ref 10/7/24 JH Girls Basketball	10/07/2024
3192	PAPER	Printed	856	Michigan Tech University	\$3,200.00	Fall 2024 Semester Dual Enroll - B. Black/ F. Cam	10/07/2024
3193	PAPER	Printed	1744	DOSTALER, KELLY	\$104.80	Ref 10/8/24 JV/Varsity Girls Volleyball	10/08/2024
3194	PAPER	Printed	1551	EVANS, AMY	\$103.90	Ref 10/8/24 JV/Varsity Girls Volleyball	10/08/2024
3195	PAPER	Printed	1797	Secure Environment Consultants, LLC	\$1,200.00	Sec 97c Safety Risk Assessment final pmt due	10/09/2024
3196	PAPER	Printed	908	A-1 TOILETS	\$300.00	Portable Toilet	10/11/2024
3197	PAPER	Printed	1431	BSN Sports, LLC	\$1,520.64	Athletics Shirts	10/11/2024
3198	PAPER	Printed	730	CCISD	\$1,088.83	VolP, Posters/Printing	10/11/2024
3199	PAPER	Printed	128	COUNTRY FRESH GR, DEAN DAIRY	\$1,976.59	September 2024	10/11/2024
3200	PAPER	Printed	94	CAMPIONI ENTERPRISES, INC.	\$234.14	July/August/September 2024	10/11/2024
3201	PAPER	Printed	102	GITZEN COMPANY	\$1,096.74	Custodial Supplies	10/11/2024
3202	PAPER	Printed	1234	Gogebic Community College	\$2,072.00	Fall 2024 Dual Enrollment	10/11/2024
3203	PAPER	Printed	895	KENTALA, JESSE	\$737.81	October 2024 Mileage	10/11/2024
3204	PAPER	Printed	281	Krist Oil Company, Inc	\$758.01	September 2024	10/11/2024
3205	PAPER	Printed	1223	Lamers Bus Lines, Inc.	\$10,260.00	September 2024 Student Transportation	10/11/2024
3206	PAPER	Printed	467	McGann Building Supply, Inc.	\$1,555.20	September 2024	10/11/2024
3207	PAPER	Printed	1158	MENEGUZZO, CARRIE	\$631.25	CS For Michigan Conf Mileage	10/11/2024
3208	PAPER	Printed	1307	Seh Computer Products, Inc.	\$3,598.00	Access Points/Mounting Brackets	10/11/2024
3209	PAPER	Printed	459	Waste Management, Inc	\$1,252.78	September 2024	10/11/2024
3210	PAPER	Printed	1765	DB-TC Area Schools - Food Svc Fund	\$1,457.85	Reimb Food Svc - Juop Hall Monitor meals 23/24 pd by GF, Reim	10/13/2024
3211	PAPER	Printed	1765	DB-TC Area Schools - Food Svc Fund	\$1,695.10	Reimb Fd Svc - GSRP meals 23/24 pay GF Brk/Lunch	10/13/2024
3212	PAPER	Printed	1765	DB-TC Area Schools - Food Svc Fund	\$683.06	Reimb Food Svc - Athletic Banquet 6/7/24 pd by GF, Reimb Foo	10/13/2024
3213	PAPER	Printed	1490	AMBUEHL, LOU	\$79.96	Ref 10/14/24 JH Girls Basketball	10/14/2024
3214	PAPER	Printed	510	Baraga High School	\$75.00	MS Girls BB Playoff Mon 10/21/24	10/15/2024
3215	PAPER	Printed	1805	BUDWEG, GREGORY	\$101.50	Ref 10/17/24 JV/Varsity Girls Volleyball	10/15/2024
3216	PAPER	Printed	665	Calumet High School	\$75.00	MS Girls BB Playoff 10/16/24	10/15/2024
3217	PAPER	Printed	1768	Jeffers High School	\$75.00	JV Volleyball Tour Sat 10/19/24	10/15/2024
3218	PAPER	VOID	1814	DIPUMA, JULIAN	-voided-	Ref 10/17/24 JV/Varsity Girls Volleyball	10/15/2024
3219	PAPER	Printed	856	Michigan Tech University	\$31.00	MTU - Roza Center: tickets 10/18/24 M.C. Leonardo	10/16/2024
3220	PAPER	Printed	1818	THOMAS, ROBERT	\$103.00	Ref 10/17/24 JV/Varsity Girls Volleyball	10/17/2024
3221	PAPER	Printed	1353	HUNTINGTON NATIONAL BANK	\$125.00	5/2/24-11/1/24 2014 Refund Bond Semi-Annual Admin Fee	10/18/2024
3222	PAPER	Printed	1744	DOSTALER, KELLY	\$104.80	Ref 10/31/24 JV/Varsity Girls Volleyball	10/31/2024
3223	PAPER	Printed	1530	RUOTSALA, SHANA	\$104.56	Ref 10/31/24 JV/Varsity Girls Volleyball	10/31/2024
GRAND TOTAL:						\$269,052.45	
							78 checks

ACCOUNTS PAYABLE CHECK REGISTER
 As of October 2024
 Fund Code : ALL FUNDS

DOLLAR BAY - TAMARACK CITY AREA SCHOOLS
 (SUMMARY-ONLY)

Date: 11/11/2024
 Time: 14:05:04
 Page: 3 of 3

Check No.	Check Type	Status	Vendor	Vendor Name	Amount	Description	Date
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FUND SUMMARY

Fund	Amount
11	266,997.02
25	2,055.43
	\$269,052.45



**Return to In-Person Instruction &
Continuity of Services Plan
2022-24**

Under the American Rescue Plan: Elementary and Secondary School Emergency Relief III (ARP: ESSER III) local districts are required to develop and maintain a Return to In-Person Instruction and Continuity of Services Plan. This plan outlines and details the district's plan for a safe return to, or maintenance of, in-person instruction and must include information regarding the district's implementation of the Center for Disease Control's (CDC's) most current guidance at the time of development.

Dollar Bay-Tamarack City Area Schools values in-person instruction and we believe the practices in place *and following local health dept guidance* help to maintain the in-person learning environment.

The District may make adjustments to this plan in response to information or mandates regarding current or future variants of COVID-19 or other communicable disease and transmission rates in the district, or if the risk of severe illness, hospitalization, or death increases. If such adjustments are needed, the plan will be shared again, and public input gathered. The plan will also be reviewed every six months during the life of the ARP ESSER III grant and updates will be made, if needed. The plan will be shared, with the opportunity for public input given during those intervals, as well.

The district will continue to comply with any and all local, state, and federal mandates.

Instructional Services
Elementary (Grades K - 5): Elementary students attend school five full days per week in person, Monday through Friday, 175 days per year, following the established school calendar. In-person learning will continue as long as possible (through end of school year). Remote Learning will resume if authorities close schools.
Middle/High School (Grades 6 - 12): Middle and high school students attend school five full days per week in person, Monday through Friday, 175 days per year, following the established school calendar. In-person learning will continue as long as possible (through end of school year). Remote Learning will resume if authorities close schools. Students may participate in online learning, through Edmentum, according to State of Michigan allowances.
Social-Emotional-Behavioral: DB-TC works to support the social-emotional and mental health needs of students across the district in Grades PreK-12. Mental health counseling is offered to students through in-house services provided by the Copper Country ISD. DB-TC intends to utilize available

grant funds to hire a counselor/social work professional, starting in the 2024-25 school year. DB-TC is committed to using Positive Behavior Interventions and Supports (PBIS) to create a positive school climate across the district, to ensure students feel safe and respected and are therefore ready to learn.

Health and Safety Protocols

COVID-19 Testing: Testing will not be required but test kits may be offered to families if provided by the State. Athletic testing will not be required unless mandated by the MHSAA or a local, state, or federal agency and/or a sanctioning body.

Cohorting: Mixing of student groups will be permitted. DB-TC may consider temporarily restricting mixing of student groups where feasible as deemed necessary based on the local conditions, if advised by the local health department.

Face Coverings (Masks): Staff, students, volunteers, and visitors may wish to wear a face covering regardless of the current level of community transmission, and are welcome to do so. DB-TC will abide by all laws, lawfully executed orders, and/or local health department regulations pertaining to facial coverings.

Facilities Cleaning, Disinfecting, Ventilation: DB-TC will follow standard cleaning and disinfection procedures. Additional cleaning and/or disinfection procedures within a classroom, school, or across the district will be implemented as needed based on local health department recommendations. Classrooms are equipped with air filters.

Food Services: Normal food service operations will occur. Additional health and safety protocols may be implemented if required by the local health department.

Hand Hygiene and Respiratory Etiquette: Proper hand hygiene and respiratory etiquette are encouraged and expected. Supplies, including hand sanitizer and soap, will be maintained in order to facilitate proper hand hygiene.

Health Screening and Student Illness: Parents/guardians are encouraged to conduct a daily wellness check to ensure students are well enough to attend school. Students should not be sent to school when they are legitimately ill. A child who has had a fever or is vomiting cannot return to school until they are healthy for 24 hours. Parents/Guardians should follow local health department guidance regarding exclusion (and masking) periods for communicable diseases, including COVID-19.

Isolation and Quarantine: DB-TC will follow current mandates/orders from federal, state, or local health agencies. In the absence of health department orders, DB-TC expects parents/guardians to follow current medical professional and/or health department guidance regarding exclusion (and masking) periods for communicable diseases, including COVID-19.

Vaccinations: The district does not require staff or students to be vaccinated.